

INSTRUCTIONS FOR BIDDERS

All persons submitting a bid should show a price for all work to be performed for the term of the contract specified.

Bidders should sign the original award document (DD1155, SF33, SF1442, etc) and type in their name, title, address, area code and telephone number, where applicable.

ALL BIDS MUST BE RECEIVED AT THE ADDRESS INDICATED ON THE AWARD DOCUMENT BY THE DATE AND TIME SET FOR BID OPENING.

Any and all references to "Government", "Federal" or "State" shall mean the United States Government.

1. Explanation to Bidders: Any explanations desired by a prospective bidder regarding the meaning or interpretation of anything contained herein, must be requested **in writing** or by fax, not less than 48 hours before bid opening. Any definition or interpretation made will be in the form of an amendment to the solicitation, and will be furnished to all prospective bidders. In the event any amendments are issued prior to receipt of bids, acknowledgement will be shown by the bidder's signature on the amendment included with the bid or separately at the time of bid opening

2. Conditions Affecting the Work: It is recommended that bidders visit the site and take such other steps as may be reasonably necessary to ascertain the nature and location of the work, and the general and local conditions which can affect the work or the cost thereof. Failure to do so will not relieve bidders from the responsibility for properly estimating the cost or difficulty of the work. The Government will assume no responsibility for any misunderstanding or misrepresentations concerning conditions made by any of its officers or agents prior to the execution of the contract.

3. Bidders Qualifications: Before a bid is considered for award, the bidder may be requested by the Government to submit statements regarding previous experience, business and technical references, financial resources and a detailed cost/price breakdown addressing the major cost elements of the solicitation.

4. Preparation of Bids:
 - a. Bids shall be submitted on the form furnished, or copies thereof, and must be manually signed. If erasures or other changes appear on the forms, each erasure or change must be initialed.
 - b. Modifications of bids already submitted will be considered if received at the ROICC and deposited in the bid box before the time set for bid opening.

5. Award: Immediately after opening bids, the Government will perform an initial review to determine certain evaluative factors, including the number and range of bids, price reasonableness, technical conformance to the specification and past performance. Bids, therefore, should be initially submitted in the most favorable terms from a price and technical standpoint. The Government, upon evaluating bids, may determine a bidder non-responsible in which case the bid may be rejected. **The submittal of a bid signifies agreement with all the terms, conditions and provisions specified in this solicitation.**

6. Site Visits. Bidders should avail themselves of the opportunity to visit the site during the scheduled site visit. Bidders are advised that individual site visits without being accompanied by a Government representative are not authorized. Directions or instructions to the site will not be given individually to the bidders.

7. No partial or progress payments will be made under this contract unless specifically authorized by the Contracting Officer.

ADDITIONAL INFORMATION

You are requested to submit your bid on the attached project by the date and time specified either by hand or by mail . Please identify the project number on the outside of the envelope and state, "**DO NOT OPEN IN MAIL ROOM - ATTN: ROICC Code 01.**" Any administrative or technical questions are to be directed to the Resident Officer in Charge of Construction, telephone 425-2228.

AN ORIGINAL SF33, SF 1442, ETC. (ALONG WITH ANY APPLICABLE BID GUARANTEE REQUIREMENTS) ACCOMPANIED BY THE COMPLETED CERTIFICATION, BELOW, MUST BE RETURNED WITH YOUR BID.

FAR 52.203-2 -- Certificate of Independent Price Determination.

(a) The offeror certifies that --

(1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to --

- (i) Those prices;
- (ii) The intention to submit an offer;, or
- (iii) The methods or factors used to calculate the prices offered.

(2) The prices in this offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory --

- (1) Is the person in the offerors organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision; or
- (2)(i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision _____ *[insert full name of person(s) in the offerors organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the offerors organization];*
- (ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) of this provision have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision; and
- (iii) As an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) of this provision.
- (c) If the offeror deletes or modifies subparagraph (a)(2) of this provision, the offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

(End of Provision)